

**Professional Historians Association of New Zealand/Aotearoa (PHANZA)  
AGM, 23 September 2021**

**Treasurer's report**

Reports from our auditor Peter Scholtens are:

- the Companies Office Tier 3 performance report
- a current and projected budget
- balance sheet
- cashbook
- Auditor's signed Review Report

Please ask if you would like a pdf copy of the 26-page Tier 3 report, which can be emailed.

**The year to 30 June 2021**

Overview

PHANZA's accounts are in a healthy state with the total balance of the three accounts at 30 June 2021 of \$22,041.14, an increase of \$2362.28 on the previous year.

Paid up membership increased from 149 total members: 2 Life members, 97 full and 50 non-earning members in 2019/2020, to 163 total members: 2 Life members, 99 full and 61 non-earning members. There were 6 resignations. Numbers of new applications continue to rise over resignations.

**Items from the Budget report for year 2021-2022**

Income

Income from subscriptions is expected to rise along with the steady rise of new members over resignations that has been observed over the past three years. Income this year is \$7,800. With a current membership of around 160, next year's income is conservatively estimated to be \$8,000.

Income from interest

A drop in interest rates saw our income stream from this source drop from a combined total of \$353.00 last year, to \$213.73 this year, which is slightly up on the amount signalled in last year's report.

### Website upgrade

The website upgrade has proceeded as signalled at last year's AGM with an anticipated budget of \$6000.00. To 30<sup>th</sup> June only \$2374.39 has been invoiced. Invoicing for a further \$3500.00 is anticipated prior to the AGM.

### Contestable Fund

Perhaps influenced by Covid, uptake on this fund by members has been slow. Only two applications, totalling \$400.00 of the \$2000.00 allocated, were made on the Contestable Fund this financial year.

Members are encouraged to access this fund for the reimbursement of travel expenses for the purpose of research or attendance at conferences. Those who have accessed the fund to date have done so for travel to Wellington for research purposes and have been granted a maximum of \$200.00 per applicant. Accounts of their successful application and work have related in *Phanzine*. The committee hopes to reach a point where the Fund is fully subscribed, at which point the parameters for applications will be revisited.

### Paid administrative role

Ivan Wilby has taken up the role of Executive Assistant and has exceeded expectations, greatly lightening the burden on the committee. The total paid for this role to 30<sup>th</sup> June 2021 was \$975.00, well short of the \$4000.00 budgeted.

A new Executive Assistant is being sought. It is hoped that this person will be recruited from amongst the ranks of graduate history students to familiarise them with the workings of history professionals and to assist with the costs of their studies. A rate of \$25.00 per hour is being offered.

A deficit of \$1760.00 is reported in the budget for 2022. This relies on all funds allocated to the Executive Assistant's role, the various social functions, and the Contestable Fund, all being fully subscribed. This has not been the case in previous years.

Sandra Gorter  
23 September, 2021  
PHANZA Treasurer