

# Professional Historians' Association of New Zealand/Aotearoa (PHANZA)

## Annual General Meeting

19 October 2017

St Andrews on the Terrace Conference Rooms 1 and 2, 30 The Terrace, Wellington

Meeting opened 6:05pm

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**Present:** Karen Astwood (proxy vote for Joanna Barnes-Wylie, Jane Vial and Blyss Wagstaff), Imelda Bargas, Eileen Barrett-Whitehead, Sarah Burgess, Peter Clayworth, Sandra Gorter (proxy vote for Louise Shaw), David Green, Paul Husbands, Jamie Jacobs, Kate Jordan, Michael Kelly (Chair), Malcolm McKinnon, Ewan Morris, Margaret Pointer, Barry Rigby, Ben Schrader, Hilary Stace, Martha van Drunen, Aileen Wood.

### 1. Apologies

Joanna Barnes-Wylie, Grace Bateman, Norman Crawshaw, Bronwyn Dalley, Rachael Edgerton, Marguerite Hill, Jennifer Loughton, Lucy Mackintosh, Gavin McLean, Ann McEwan, Amanda Mulligan, Jessie Munro, Natasha Naus, Helen Reilly, Louise Shaw, Margaret Tennant, David Verran, Jane Vial, Blyss Wagstaff, David Young.

### 2. Minutes from previous AGM (8 October 2016)

**The minutes were approved, subject to minor amendments:** Eileen Barrett-Whitehead/Malcolm McKinnon.

### 3. Matters arising from the minutes

9. In response to a question from the floor, the Secretary noted that the Registrar of Societies was notified of the changes to the Constitution following the meeting.

### 4. Reports

The annual reports from the three officers were discussed followed by an opportunity for questions from the floor.

#### 4.1. President's report (Michael Kelly)

- The President highlighted the praise and thanks in his report for the contribution of several Committee members stepping down from the Committee this year: Karen Astwood, Eileen Barrett-Whitehead and Marguerite Hill. These comments were endorsed with acclamation from the meeting.

The President's expressions of appreciation for the Committee's hard work during the year was confirmed by the meeting with acclamation.

**The President's annual report was endorsed and approved:** Imelda Bargas/Sarah Burgess. Passed with acclamation.

#### 4.2. Treasurer's report and Annual Statement of Accounts (Eileen Barrett-Whitehead)

- The Treasurer noted PHANZA's financial situation is healthy but the incomings and outgoings are getting closer. Therefore, spending is getting tighter. The situation is not urgent,

but consideration needs to be given to costs saving or income generating measures going forward.

**The Treasurer's report and Annual Statement of Accounts for the Year Ended 30 June 2017 was endorsed and approved:** Sarah Burgess/Margaret Pointer. Passed with acclamation.

4.2.1. **The Budget for 2017–18 was endorsed and approved:** Ewan Morris/David Green. Passed with acclamation.

#### **4.3. Secretary's report** (Karen Astwood)

The Secretary noted several points from the report:

- The Committee had seven ordinary meetings during the year, exceeding the requirement in the Constitution.
- The website redevelopment was completed during the year and is functioning well.
- The Wellington mini-conference was a successful event.
- *Phanzine* continues to be well-received by members the contribution of co-editors Marguerite Hill and Margaret Tennant this year is much appreciated.

In response to a question from the floor, the Code of Ethics review process is underway and will be circulated to members for approval this financial year.

**The Secretary's annual report was endorsed and passed:** Jamie Jacobs/Ben Schrader. Passed with acclamation.

### **5. Election of Officers**

#### **5.1. President**

The Chair was vacated while nominations were called for from the floor for the office of President.

**Michael Kelly was nominated by Imelda Bargas, seconded by Hilary Stace. The motion to elect Michael Kelly to the office of President was passed by acclamation.**

#### **5.2. Treasurer**

The Chair/President called for nominations from the floor for the office of Treasurer.

**Paul Husbands was nominated by Michael Kelly, seconded by Eileen Barrett-Whitehead. The motion to elect Paul Husbands to the office of Treasurer was passed by acclamation.**

The President noted a condition of Paul standing for the office was that it be for one term only. Therefore, the Committee will be seeking a new Treasurer at the next AGM.

#### **5.3. Secretary**

The Chair/President called for nominations from the floor for the office of Secretary.

**Sarah Burgess was nominated by Karen Astwood, seconded by Eileen Barrett-Whitehead. The motion to elect Sarah Burgess to the office of Secretary was passed by acclamation.**

### **6. Election of PHANZA Committee**

The Secretary noted there is an opportunity to co-opt further Committee members during the year.

The Chair/President called for nominations from the floor for members of the committee.

The motions to elect the following committee members were passed by acclamation:

- **Sandra Gorter** (Auckland) - nominated by Karen Astwood and seconded by Eileen Barrett-Whitehead.
- **Kate Jordan** (Wellington) - nominated by Michael Kelly and seconded by Ben Schrader.
- **Lucy Mackintosh** (Auckland) - nominated by Paul Husbands and seconded by Jamie Jacobs.
- **Margaret Tennant** (Palmerston North) - nominated by Sandra Gorter and seconded by Ewan Morris.
- **Martha van Drunen** (Wellington) - nominated by Sarah Burgess and seconded by Ewan Morris.

The new Committee was welcomed with applause.

## 7. Constitution amendment – Clause 7

The Secretary clarified the need to revisit this clause, which had been referred back to the Committee at the last AGM. The Committee's decision was to keep its original recommendation of 15 financial members as the AGM quorum.

Similar discussion to that at the previous AGM occurred and it was clarified that absent financial members with proxy voters would be counted as contributing towards the quorum.

Ewan noted that the new advanced notice of officer and Committee member nominees (clause 7e) was specifically included to allow proxy voters time to consider them. This also meant that nominees would not be taken from the floor during meetings. However, the Committee still had the option of co-opting Committee members subsequent to the AGM should candidates present themselves at the AGM.

- Clause 7 (Annual General Meeting): **The amended clause was passed by majority vote (show of hands).**

## 8. Phanzine format

There was general discussion about the pros and cons of changing to an electronic form of *Phanzine*, especially the financial implications.

- It was pointed out that similar organisations have electronic newsletters and it is accepted by their members. However, many at the meeting enjoy the hardcopy because it is conducive to in-depth/quality reading.
- Those members who wanted to retain could perhaps pay a higher subscription, or could have a copy printed from the electronic one. The additional administration for the Secretary and Treasurer was noted.
- An attraction of an electronic version are the links and other online media that could be inserted.

The President remarked that the topic would go to the full membership for consultation. However, he asked for an indicative vote to ascertain the meeting's support for the

measure. **Vote (by show of hands) to change *Phanzine* to electronic format: 10 for and 9 against.**

## 9. Membership subscription fees

In light of the Treasurer's recommendation regarding the on-going financial viability of PHANZA (item 4.2), the President introduced the idea of increasing the membership fees to \$60 (earning) and \$30 (non-earners).

- The fees have not shifted since PHANZA began, over 20 years ago. If inflation is taken into account the earner's subscription fee would equate to \$76.40.
- Contrary to what the President suggested in the paper, there was support voiced for increasing the fee whether *Phanzine's* format is changed or not.

Again, the full membership will be consulted on this topic. An indicative vote to ascertain the meeting's support for the measure was taken. **Vote (by show of hands) to increase PHANZA's membership fees: 17 for, 0 against, and 2 abstained.**

## 10. General Business

### 10.1. Conference

The President noted the Committee had discussed, and were planning to have, a conference. There was support for the idea from the meeting. A theme idea, from the floor, could be reflecting on the state of public history.

### 10.2. Student Scholarships

The idea of instituting a scholarship was raised from the floor. There was general support for this idea from the meeting. It was noted by members who have recently been students, that even \$1000 would be greatly appreciated. Ideally it would need to be an annual award to get the most out of the promotional opportunities.

The Committee would consider this in conjunction with the outcomes of member consultation relating to the *Phanzine* format and membership subscription fee increase. If the Committee decided to pursue the idea they would seek approval from a future AGM before instigating the scholarship programme.

**The meeting closed at 7:20pm.**



Michael Kelly, President  
20/11/2018