



Professional Historians' Association
of New Zealand/Aotearoa

Professional Historians' Association of New Zealand/Aotearoa (PHANZA) Annual General Meeting 2022

Date: Wednesday 26 October 2022

Time: 5.03 pm. - 5:55pm.

Location: Te Herenga Waka – Victoria University of Wellington's Faculty of Architecture and Design Innovation Campus VS204 and Zoom.

Meeting opened at 5.03 pm by the President.

Michael Kelly welcomed everyone to the AGM including first time attendees and acknowledged the challenges of conducting the AGM on Zoom and in-person.

Present:

Danielle Campbell, Sandra Gorter, Michael Kelly (chair), Jamie Jacobs, Fiona McKergow, Monica Webb, Libby Bowyer (minutes), Julia Bradshaw, Reuben Daubé, Ben Schrader, Ewan Morris, Lynette Townsend, Fiona Brooker, Andre Taber, Karen Astwood, Hilary Stace, Tony Rasmussen, Phoebe Li, Imelda Bargas, Jock Phillips, Miranda Williamson.

1. Apologies

Bronwyn Labrum, Norman Crawshaw, Claudia Orange, Ann McEwan, Malcolm McKinnon, Janine Irvine, Paul Husbands, Malcolm McKinnon.

2. Minutes of the previous Annual General Meeting

The 2021 AGM minutes were brought up on the projector screen for those on Zoom and in the room to consider. Passed. Ewan/Karen.

3. Matters arising from the previous minutes

None.

4. Reports

The annual reports from the three office holders were discussed followed by an opportunity for questions from those on Zoom and in the room.

4.1 President's Report (Michael Kelly)

The President spoke to his report. Some of the key points he wished to emphasise were: That there are two committee members from the South Island. Reuben Daubé was a new member of the committee. Libby Bowyer took over from Ivan Wilby as executive assistant after the 2021 AGM. Thanked Sandra for her work as Treasurer and thanked Monica for her help. Thanked Fiona Mckergow for her work on *Phanzine* as well as *NZJPH* and noted her high workload. Urged members to fill out their profiles. Urged members to become committee members.

Ewan Morris corrected date to 2022.
Passed. Imelda/Karen.

4.2 Treasurer's Report (Sandra Gorter)

The Treasurer spoke to her report, noting the following key points: PHANZA's bank accounts were in a healthy state. PHANZA's recent switch to Xero. PHANZA needs a reviewer not an auditor, this will require a change to PHANZA's constitution that will be discussed under general business.

Passed. Imelda/Karen.

4.3 Secretary's Report (Monica Webb)

The Secretary via Zoom read the report and highlighted a few key points: Mentioned that it was encouraging how much had been achieved by the sector during the pandemic. The high workload of the Treasurer. PHANZA needs to comply with the Incorporated Societies Act 2022.

Passed. Michael/Sandra.

5. Election of Officers

5.1 President

Sandra took the chair while nominations for the office of President were read out.

Michael Kelly was nominated by Ben Schrader and seconded by Jamie Jacobs. The motion to elect Michael Kelly to the office of President was passed by acclamation. It will be Michael's fourteenth year on the committee and sixth as President.

5.2 Treasurer

The Chair/President read out the nominations for the office of Treasurer. Sandra Gorter was nominated by Monica Webb and seconded by Fiona McKergow. The motion to elect Sandra Gorter to the office of Treasurer was passed by acclamation.

5.3 Secretary

The Chair/President read out the nominations for the office of Secretary. Monica Webb was nominated by Sandra Gorter and seconded by Reuben Daubé. The motion to elect Monica Webb to the office of Secretary was passed by acclamation.

6. Election of the PHANZA Committee

The President noted that there were candidates for six positions leaving room for one more person that could be nominated during the year.

The Chair/President read out the nominations for members of the committee and proposed their nomination as a group:

Fiona McKergow (nominated by Paul Husbands, seconded by Michael Kelly)

Julia Bradshaw (nominated by Fiona McKergow seconded by Sandra Gorter)

Jamie Jacobs (nominated by Michael Kelly, seconded by Reuben Daubé)

Danielle Campbell (nominated by Julia Bradshaw, seconded by Monica Webb)

Reuben Daubé (nominated by Danielle Campbell, seconded by Michael Kelly)

The motions to elect the following committee members were passed by general acclamation.

7. General business

7.1 Potential changes to the constitution

The President and Treasurer proposed that the following changes be made to the constitution.

7c. Change 'audited' to 'reviewed'.

12. Delete the words audit and audited.

Michael explained that this proposal was suggested at short notice after learning that PHANZA's auditor is a reviewer and that an auditor is not necessary for PHANZA's financial administration.

On reviewing PHANZA's constitution, it was confirmed that two months notice was needed to advise members of proposed changes to the constitution. It was agreed that an EGM would be hosted in 2023.

7.2 Archives New Zealand Collection Search Issues

Members raised their frustrations with Archives New Zealand's new search engine and changes to the reading room hours. It was agreed that the search engine was disappointing but the lack of communication and updates outside of social media channels was frustrating and unprofessional.

It was suggested that a group email to key bodies such as PHANZA would be a more appropriate way for Archives New Zealand to communicate issues and maintenance of the search engine. PHANZA will continue to represent members and convey frustrations to Archives New Zealand.

7.3 Ewan asked if PHANZA was still represented on NZHA. Fiona confirmed that she was the representative.

7.4 Imelda observed that the Contestable Fund was underspent. The committee noted that this may have been due to Covid-19. Michael suggested that if it was not spent next year it may be cut. Karen suggested promoting it again on social media and *Phanzine*.

7.5 Ewan thanked the committee and Libby. Karen seconded.

The meeting concluded at 5.55 p.m.